



SPOKANE INDIAN HOUSING AUTHORITY JOB ADVERTISEMENT

Job Announcement # 23-SIHA-012

Title: Carpenter I
Status: Full-time - Temporary
Compensation: Hourly \$17.77-21.44 DOQ/DOE
Opening Date: May 25, 2023
Closing Date: Open until filled

Overview: The Spokane Indian Housing Authority (SIHA) assists eligible applicants to find affordable housing on Indian reservations and Indian areas. Our goal is to create safe, prosperous communities for Native families by expanding homeownership and affordable housing opportunities, creating jobs and economic development opportunities, and enforce fair housing opportunities.

Primary Duties:

Performs tasks involving physical labor at a variety of construction sites to include maintenance, construction, and repair work. Duties and responsibilities include:

- Install, maintain, and repair a variety of products, ranging from rebar, wood framing, roofing, cabinet, insulation, tile to drywall.
- Perform work in accordance with safety best practices.
- Inspects, services, and repairs tools as required and in safe operating condition.
- Measure and mark materials for alterations
- Setup, use, and tear down scaffolding and ladders
- Cut, shape, and alter materials as needed.
- Cleans and prepares sites, areas of excavation, footings, foundation, erects scaffolding, cleans up rubble, debris, and removes waste materials.
- Build walls, floors, doors, cabinets, windows, and interior finishes.
- Erect trusses, sheathing and roofing.
- Install siding, paint, and exterior finishes.
- Maintains a clean job site, picking up all tools and equipment and securing job sites each day to eliminate potential hazards.
- Ensures that all materials are stored properly.
- Loads and unloads trucks, hauling, and hoisting materials.
- Practices safety protocols and ensures that proper safety and incident reporting procedures are followed. Brings problems to the attention of the Supervisor, Safety Director, or HR Manager.
- Performs other duties, as assigned.



Minimum requirements:

- High School Diploma or GED equivalent and one year of basic carpentry experience or training.
- Demonstrated ability to operate hand, air, and power tools.
- Able to lift and move up to 50 pounds regularly.
- Valid Washington driver's license with the ability to meet SIHA's liability insurance requirements and maintain eligibility for insurance.

Preferred Qualifications:

- Experience with hand and power tools
- 1 year of experience in carpentry

Application Requirements:

- Spokane Indian Housing Authority Employment Application.
- Resume with applicable experience.
- Three (3) professional references (employers or supervisors you have worked for).
- All selected applicants will be required to interview for this position.
- Preference to in-house.
- Valid Washington State driver's license with acceptable driving record.
- Must successfully pass a pre-employment drug screening prior to employment and be subject to reasonable-suspicion drug testing.
- This position may be subject to a criminal history background check, a suitability background checks and/or a Fair Credit Reporting (FCRA) check.

TO APPLY CONTACT:

Applications are available at the Spokane Indian Housing Authority:
P.O. Box 195, Wellpinit, WA 99040
Also online at <https://spokaneiha.com/employment-opportunities/>

For questions or applications you can also contact:
Office Manager - Marshall Wynne
Phone # (509) 818-1467
E-mail: marshall@spokaneiha.com

Applications must be received by Spokane Indian Housing Authority no later than 4:00PM on the closing date.

The Spokane Indian Housing Authority (SIHA) is an Equal Opportunity Employer. SIHA reserves the right to hire according to its Indian Preference. SIHA applicants are subject to a pre-employment drug test and those hired are subject to a 90-Day orientation period.